



NATIONAL WILDLIFE CONTROL OPERATORS ASSOCIATION  
 PO BOX 841 • PENSACOLA FL 32591 • 855-466-9262  
 www.nwcoa.com | info@nwcoa.com  
 COMPETENCE • INTEGRITY • SERVICE



## CWCP Renewal Application

2018 Version. Supersedes all previous versions

**Before beginning the application process, please review the NWCOA Certification Standards and Operation Policy which can be found at [www.NWCOA.com](http://www.NWCOA.com). Click tab entitled "Official CWCP Policy". Use this policy document as a reference while completing the application.**

- Application must be typed or printed in English. If duplicated, the entire page, including instructions, must be included.
- Submit one electronic copy of the application and all supporting documentation (e.g. course certificates). E-Mail this document to the executive office at: info@nwcoa.com.
- You should maintain a copy of the entire application package for your own records.
- Check should be made payable to NWCOA (please indicate: "CWCP Renewal Application" on check).

Name \_\_\_\_\_  
*(Last, First, MI)*

Birthdate \_\_\_\_\_  
*(Day/Month/Year)*

Home Address \_\_\_\_\_  
*(PO Box or Street)*  
 \_\_\_\_\_  
*(City) (State/Province)(Postal Code)(Country)*

Business Address \_\_\_\_\_  
*(Employer) (PO Box or Street)*  
 \_\_\_\_\_  
*(City) (State/Province)(Postal Code)(Country)*

E-Mail \_\_\_\_\_

Phone \_\_\_\_\_  
*(Home)* *(Cell)*  
 \_\_\_\_\_  
*(Work)* *(Fax)*

What is your current certificate number? \_\_\_\_\_

What is the expiration date listed on your certificate? \_\_\_\_\_

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 (FOR NWCOA USE ONLY)

Training: \_\_\_ 3 NWCOA Certs or \_\_\_ Add'l NWCOA Certs: \_\_\_\_\_ or 2 NWCOA Cert: \_\_\_\_\_ and 1 Industry Events: \_\_\_\_\_

Signed Ethics Agreement:  Yes  No

Evaluator Printed Name: \_\_\_\_\_ Date: \_\_\_\_\_

Evaluator Signature: \_\_\_\_\_

## Training

To maintain a CWCP's knowledge of advances within the field of wildlife damage management, he/she must complete one (1) of the following options. You must provide written documentation of your training (certificates or registration confirmation).

1. \_\_\_\_\_ A renewal applicant must maintain three (3) NWCOA approved certifications (not counting CWCP). List your certifications below:
  - a. Certificate Number \_\_\_\_\_ Date of Expiration \_\_\_\_\_
  - b. Certificate Number \_\_\_\_\_ Date of Expiration \_\_\_\_\_
  - c. Certificate Number \_\_\_\_\_ Date of Expiration \_\_\_\_\_
  
2. \_\_\_\_\_ Add one additional NWCOA certification above what you obtained during the previous certification period. List below:
  - a. Certificate Number \_\_\_\_\_ Date of Expiration \_\_\_\_\_
  
3. \_\_\_\_\_ Maintain two (2) NWCOA certifications and attend (1) NWCOA approved event or the Vertebrate Pest Conference ([www.vpconference.org](http://www.vpconference.org)) or the Wildlife Damage Management Conference sponsored by The Wildlife Society. Proof of registration or a letter from a conference participant/official confirming presence is sufficient to prove attendance.
  - a. Certificate Number \_\_\_\_\_ Date of Expiration \_\_\_\_\_
  - b. Certificate Number \_\_\_\_\_ Date of Expiration \_\_\_\_\_
  - c. Name of Event \_\_\_\_\_ Date of Event \_\_\_\_\_

Note: Maintenance or renewal of NWCOA certifications are based on the requirements of each program.

## Ethical Requirements

All applicants and renewal applicants must pledge to uphold and conduct their activities in accordance with the Code of Ethics as prescribed by NWCOA. In the event any applicant has engaged in past activity or conduct that the Certification Committee determines violates a provision of the Code of Ethics, the Certification Committee shall thoroughly investigate such activity or conduct, to determine whether such past activity, conduct, or record shows a propensity on the part of the Applicant to act contrary to the provisions of the Code of Ethics and thereby constitutes grounds for denying and rescinding certification. Certified Wildlife Control Operators shall conduct their activities in accordance with the Code of Ethics as prescribed by NWCOA outlined below:

### Code of Ethics:

1. I will strive to follow all laws and regulations pertaining to wildlife damage management.
2. I ascribe to a professional code of conduct that embodies the traits of honesty, sincerity and dedication.
3. I will show exceptionally high levels of concern and respect for people, property and wildlife.
4. I will promote the understanding and appreciation of the many values of wildlife and scientific wildlife management, as well as an appreciation for the economic and health concerns of people adversely affected by wildlife.
5. I will be sensitive to the various viewpoints of wildlife damage management.
6. I will provide expertise on managing wildlife damage to my clientele upon request, within the limits of my experience, ability and legal authority.
7. I will promote competence and present an image worthy of the profession by supporting high standards of education, employment and performance.
8. I will strive to broaden my knowledge, skills and abilities to advance the practice of commercial wildlife damage management.
9. I will, in good faith, select new or time proven methods for resolving wildlife damage conflicts and give due consideration to humaneness, selectivity, effectiveness and practicality.
10. I will treat my competition and clientele in a courteous manner and in accordance with honorable business practices.
11. I will encourage, through word and through deed, all Commercial Wildlife Control Operators to adhere to this code and to participate in state associations of Commercial Wildlife Control Operators.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

## Fees and Eligibility

Certification is a service extended to qualified wildlife control operators. However, the certification procedure was developed and is administered by NWCOA. Members of the Association subsidize this effort with their volunteer efforts and membership dues to maintain a viable peer review process. Nonmembers contribute nothing in this regard; therefore, there is a differential fee for certification. The fee structure for certification is:

	<u>Member</u>	<u>Non-member</u>
<b>Renewal application fee for Certified Wildlife Control Professional™</b>	\$100.00	\$200.00

To qualify for the lower fee structure, you must have been a member of the association at the time of initial submission of the application, as well as be a current member of NWCOA. Make checks payable to NWCOA.

## Declaration

Have you in your past activities complied with the Code of Ethics?

Yes \_\_\_\_\_ No \_\_\_\_\_ If no, explain in an attached letter.

In applying for certification as a Certified Wildlife Control Professional™ I have reviewed and pledge to adhere to the Code of Ethics as described in the certification program.

I further attest that the information provided in this application, together with all attached documents, is complete and true to the best of my knowledge.

\_\_\_\_\_ x \_\_\_\_\_  
Date submitted Applicant signature

Upon certification, my name should be lettered on the certificate as follows:

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*(Certification policy does not allow use of academic, honorary, other titles or nicknames on the certificate)*

NOTE: Only CWCPs may use the NWCOA CWCP logo or CWCP name mark in marketing media, materials, or web site to describe their title or achievement through NWCOA and must abide by requirements set forth in the NWCOA Marks Policy.

Processing Time: Applications are normally processed within ninety (90) days.

## Application Checklist

Please review this list before submitting your application.

- Is the renewal application typed or clearly printed and filled out completely?
- Have you provided proof of the NWCOA certifications or combination of NWCOA certifications and attendance at national industry events as detailed in the training section of this application? i.e. Transcripts, certificates.
- Is the Code of Ethics and the application signed and dated?
- Have you made a copy of the renewal application package to keep for your own records? (Entire packages are not returned after review)
- Is the appropriate renewal application fee enclosed?